

REGISTRATION

Registration deadline May 15, 2024

Exhibitor

Co-Exhibitor:

GENERAL COMPANY DATA

Corporate registration number VAT number

Company name

First / last name contact person

Address / PO Box

Country/Zip Code/City

Company phone Fax Mobile phone contact person

Website

E-mail company

E-mail contact person*

Managing director

ADDRESS FOR CORRESPONDENCE
(only if written correspondence should not take place with the registered company)

Company name

First / last name contact person

Address / PO Box

Country/Zip Code/City

Company phone Fax Mobile phone contact person

Obligatory information for the online exhibitor catalogue:

Initial for alphabetical positioning

Company name for exhibitor index (online + print):

Please enter up to 5 numbers from the product group list (on the following pages):

Which brands are you representing at this trade fair?

Brand

Brand

Brand

Brand

Brand

Please e-mail additional brands to interpaedagogica@expo-experts.at with the reference 'Interpädagogica 2024 - brands'



*** Please note - this e-mail address will be used for all information concerning your online corporate profile.**

INVOICING ADDRESS

(Only if the invoice is not for the registered company)

VAT

Please check the type of stand required:

Place rental	Place rental*/sqm
Row stand (min 9 sqm) 1 side open	<input type="checkbox"/> EUR 139,50
Corner stand (min 24 sqm) 2 sides open	<input type="checkbox"/> EUR 159,00
Front stand (min 40 sqm) 3 sides open	<input type="checkbox"/> EUR 162,00
Island stand (min 56 sqm) 4 sides open	<input type="checkbox"/> EUR 171,00
Ready-made-stands	Additional price per sqm, including 3 KW power connection and electricity consumption
<input type="checkbox"/> Easy IP	EUR 89,00
<input type="checkbox"/> First IP	EUR 125,00
<input type="checkbox"/> Business IP	EUR 172,00
<input type="checkbox"/> Vario FIRST	EUR 249,00

Desired stand size in sqm:

min. max.

Preferred stand:
(non-binding for operator)

*** Partition walls are not included, but are obligatory with row, corner and front stands!**

The space rental fee is stated as the net price per square meter and is subject to the addition of marketing & service fee, flat rate for additional costs, stand construction, electricity, taxes and statutory charges. By signing, you commit to complying with the minimum standards (stand walls). If you do not have stand walls, you accept that Austrian Exhibition Experts reserves the right to order walls to limit your stand space at your expense. Rollups etc. are not considered to be walls. Hall pillars and wall projections are components of the allocated stand space and do not reduce the space rental.

All prices are net figures and do not include taxes and duties. We have read the fair terms and conditions printed overleaf, including the declaration of Consent contained in point 27 concerning the receipt of e-mails and surveys and the utilisation of the data we have provided about ourselves and recognise their validity as parts of the contract, even if we return the registration form without the trade fair conditions on the next pages (such as is the case by fax or e-mail). In addition, all activities are subject to the house rules of the venue. Austrian law shall apply and the legal place and court of jurisdiction shall be in Vienna.

Marketing & service fee (obligatory) **EUR 398,-**
includes registration fee, quota of exhibitor passes and one parking access ticket, automatic basic entry in the online exhibitor catalogue, basic entry in the printed exhibitor catalogue, as well as digital and printed marketing materials for own marketing activities

Flat rate for additional costs (obligatory) **EUR 3,50 / sqm**
includes coverage for the increased energy costs

Co-Exhibitor rate (only for co-exhibitors) **EUR 548,-**
incl. marketing- and service fee, one exhibitor pass and one parking access ticket

City, date

Company stamp, signature or e-signature

1. Contract

The contract between the contractual partner (hereinafter referred to as the "Exhibitor") and the Organiser regarding the fair participation of the Exhibitor shall be concluded by returning the Organiser's offer (by post, fax or scanned via e-mail) signed by the Exhibitor. Any reservations, deletions, additions and amendments to the Organiser's offer or these Fair Terms and Conditions shall be ineffective. Deviating from regulations or terms and conditions of the Exhibitor shall only apply in the event of the express written consent of the Organiser. By signing the Organiser's offer or the registration form, the Exhibitor accepts these Fair Terms & Conditions in their entirety. Apart from stand rental, these Fair Terms and Conditions shall also apply mutatis mutandis to all ancillary services or additional orders such as advertising services, exhibitor insurance, stand construction services, rental of equipment, provision of electricity, water and other facilities. In connection with a stand rental, the Exhibitor may place additional written orders via an authorised representative, whereby the conclusion of a contract by e-mail is sufficient. The Organiser reserves the right to change the beginning and duration of the fair or to postpone the fair to another date while maintaining the contractual relationship without the Exhibitor being able to derive any claims whatsoever against the Organiser (e.g. withdrawal, damages). The Organiser reserves the right to transfer the fair for independent execution to a third party (licensee). The Exhibitor expresses his consent to a possible future transfer of agreement by signing the Organiser's offer without a separate declaration by the Exhibitor being required. Thus, in the event of a transfer of the fair for independent execution to a third party (licensee) whereof the Exhibitor has to be informed the Exhibitor shall assert any and all claims and rights solely against the third party (licensee).

2. Fee

Upon the Organiser's receipt of the offer or registration form signed by the Exhibitor, the Exhibitor shall be obliged to participate in the fair. The prices stated in the Organiser's offer or registration form for the specified services or duration of the event shall apply. Each square meter or part thereof will be charged in full. All prices quoted are net prices. In addition, the Exhibitor is obliged to pay all applicable taxes, fees and charges, in particular sales tax, advertising fees and legal transaction fees.

3. Admission and Space Allocation

The Organiser is not obliged to make an offer to the Exhibitor. Sending an offer including space allocation shall be at the sole discretion of the Organiser. Commercial agents and importers may exhibit for the companies they represent. Only the product groups listed on the fair website may be exhibited, advertised and sold at the fair. The exhibitor is obliged to exhibit the registered products without restriction during the entire duration of the event. An early closure or premature dismantling of the Exhibition Corners is not allowed. If these obligations are breached, the Organiser may terminate the contract without notice and assert claims for damages against the Exhibitor. No legal claim for admission to another fair can be derived from the submission of an offer for participation in the fair. At the sole discretion and without the Exhibitor's consent, the Organiser shall be entitled to subsequently allocate a stand space in a different location, to change the size of the stand space up to a maximum of 10 %, to relocate or close entrances and exits to the exhibition grounds and to the halls or to make other structural changes. If the size of the stand area is changed, the agreed fee shall be adjusted to the changed size of the area. Further claims by the Exhibitor, in particular, claims for damages against the Organiser, are excluded. The Exhibitor shall be obliged to transfer the present Fair Terms and Conditions, their integrating contractual components and other conditions specified in the offer in their entirety to his employees, representatives, co-exhibitors and third exhibition participants and to ensure that they are complied with and shall be liable for compliance with the aforementioned provisions as if for his own fault.

4. Marketing & Service Fee, Flat rate for additional costs

a) Marketing and service fee

The Exhibitor is obliged to pay the marketing and service fee. The marketing and service fee includes – depending on the size of the stand – a quota of exhibitor parking access tickets and exhibitor passes as well as entry and access to the Exhibitor's company profile in the online exhibitor catalogue.

b) Flat rate for additional costs (obligatory)

The exhibitor is obliged to pay the ancillary costs flat rate per sqm. The ancillary costs include the coverage of increased energy costs.

5. Cancellation

In case of withdrawal from the fair by the Exhibitor (cancellation) the Exhibitor must pay the Organiser the following cancellation fees, regardless of fault: Up to 8 weeks before the start of the fair 50 % of the agreed fee, from 8 weeks before the start of the fair 100 % of the agreed fee, in each case plus taxes, duties and other ancillary costs, services already rendered by the Organiser as well as ordered digital products and stand constructions. The assertion of any further damage remains unaffected. The Exhibitor acknowledges that the cancellation fees shall also be payable if the Organiser succeeds in renting out the exhibition stand to a third party.

6. Invoicing and Terms of Payment

After the return of the signed offer or registration form, the Exhibitor will receive an invoice, which must be paid in full without any deduction at the latest 6 weeks before the start of the event, except special agreements. Invoices issued after this date are due immediately. The Exhibitor is obliged to pay all costs for ancillary services and additional orders upon invoicing, whereby the Organiser is also entitled to demand advance payments for these services. In any case, an invoice may stipulate different terms and dates of payment, which are binding for the Exhibitor. The timely payment of the invoice is a prerequisite for the handover of the allocated stand. If the invoice amount has not been received by the Organiser by the due date, the Organiser shall be entitled to rent out the assigned stand to a third party without setting a further deadline and to charge cancellation fees to the Exhibitor in accordance with Section 5. Objections to the invoice must be made within 8 days of receipt, otherwise the invoice shall be deemed to have been approved by the Exhibitor. In the event of late payment, the Organiser shall be entitled to charge 12 % default interest p.a. from the due date and a flat-rate reminder fee of € 40. In addition, the Exhibitor is obliged to reimburse the Organiser for the reminder and dunning costs incurred. This shall not affect the costs of legal action and execution determined by the courts. If the invoice is issued to another invoice recipient, the Exhibitor must ensure that it is paid in due time and is obliged to pay the invoice immediately if the other invoice recipient is in default. The Exhibitor is not entitled to withhold, refuse or offset payment of due invoices due to counterclaims of any kind whatsoever.

7. Contract Resignation

The Organiser is entitled to withdraw from the contract without a grace period with immediate effect if: 1) the Exhibitor fails to meet his payment obligations on time 2) in the meantime, insolvency proceedings against the Exhibitor take place or are imminent, or his solvency has been significantly impaired, 3) there are outstanding claims from previous fairs, 4) the Exhibitor's exhibits do not correspond to the product groups indicated on the trade fair website, violate statutory regulations or infringe industrial property rights or 5. the Exhibitor violates the provisions of these fair terms and conditions. In the event that the Organiser withdraws from the contract, Section 5 shall apply mutatis mutandis.

8. Co-Exhibitors

Co-exhibitors are third parties who, together with the contracting Exhibitor, use the latter's stand space for their own business activities on the basis of these fair terms and conditions. The Exhibitor is obliged to announce Co-exhibitors by making an entry in the online exhibitor catalogue. For each Co-exhibitor, the Co-exhibitor fee stated on the fair website as well as the marketing and service fee must be paid. In addition, any total or partial rental or transfer of the stand space to third parties requires the prior written consent of the Organiser and is based exclusively on these Fair Terms and Conditions.

9. Force Majeure, Important Reasons

If the event cannot take place or has to be postponed while maintaining the contractual relationship for reasons of force majeure, such as strikes, political events, epidemic, natural disaster, fire, official decrees, denied or delayed official approvals, changes in law, terrorism, difficulties with power supply or other important reasons beyond the Organiser's control, which make the performance of the event impossible or unreasonably difficult, the Organiser shall notify the Exhibitor thereof without delay. Furthermore, the Organiser is entitled to cancel the event or postpone it while maintaining the contractual relationship, if the conditions for the performance of the event deteriorate due to the spread of the SARS-CoV-2-Virus or a comparable infectious disease or due to official decrees or requirements. This applies also to individual cases with no existing reasons of force majeure. The Organiser is also entitled to cancel or postpone the event while maintaining the contractual relationship for economic reasons and will inform the Exhibitor of this three months before the date of the event if possible. In case of a postponement of the event by the Organiser according to this section any claims of the Exhibitor in this respect, of whatever nature, in particular claims for damages or rights for withdrawal, shall be excluded on merit and the Exhibitor is not obliged to pay cancellation fees in accordance with Section 5 to the Organiser, except for services already rendered. In case of a cancellation of the event by the Organiser according to this section the Exhibitor is not obliged to pay fees in accordance with Section 2 to the Organiser respectively the Organiser shall refund already paid fees, any further claims of the Exhibitor, of whatever nature, in particular claims for damages shall be excluded on merit and the Exhibitor is not obliged to pay cancellation fees in accordance with Section 5 to the Organiser, except for services already rendered.

10. Sales Regulation

The exhibitor is permitted to sell directly at public fairs in compliance with the relevant statutory provisions and to deliver the goods to the buyer immediately. At specialist fairs, the direct sale or delivery of goods of any kind whatsoever, including samples, is prohibited without the written permission of the Organiser. In the event of a breach of these obligations, the Exhibitor is obliged to reimburse the Organiser for all resulting costs, fees and taxes, regardless of fault. In the event of a breach by several Exhibitors, they shall be jointly and severally liable for the entire damage. The Exhibitor undertakes not to carry out the sale in a blatant manner. The gastronomy is operated exclusively by a contractual partner of the Organiser or the venue. Exceptions require the express written consent of the Organiser. In the event of non-compliance, the Organiser shall be entitled to close down the Exhibitor's stand after prior notification at short notice or to discontinue the sale.

11. Exhibitor Passes, Exhibitor Parking Tickets

Each Exhibitor shall receive for himself and his stand personnel a fixed number of exhibitor passes and exhibitor parking tickets, depending on the size of the stand area, which shall be valid for the entire duration of the fair (including set-up and dismantling). Exhibitor passes and exhibitor parking cards required additionally can be obtained by the Exhibitor at the prices specified on the fair website.

12. Construction, Dismantling and Design of Stands

If not agreed otherwise, the exhibition spaces are provided without stand partition walls and without furnishings. If columns, beams, fire protection equipment etc. are located on the stand area for structural reasons, this shall not entitle the Exhibitor to a reduction in the rental fee. The Exhibitor is obliged to obtain information from the Organiser about the structural conditions of his stand area in good time before planning the construction of a stand. The Exhibitor must design his exhibition stand in such a way that the stand boundaries are not exceeded and the adjacent stand areas are not impaired by exhibits, advertising space etc. The exhibitor must inform the Organiser in good time prior to the planning of a stand construction. Exhibitors who do not construct or have constructed a fair stand on the area allocated to them are obliged to delineate the floor space by means of suitable boundary walls against all sides which are not adjacent to a visitor corridor. The stand structures of the Exhibitor must not exceed a height of 250 cm (including labels and decoration). Higher stand constructions are only possible after presentation of blueprints and written agreement with the Organiser. Appropriate construction plans must be submitted to the fair management no later than 2 months before the start of the fair. For a two-storey stand construction, a surcharge of 50 % on the space fee per sqm of built-up area is charged. Prior to the erection of multi-storey stands, the written consent of the neighbouring exhibitors (except island stands) and an expert report by a civil engineer regarding the proper and professional erection must also be available. For safety reasons, glass superstructures (except safety glass) may only be placed at a minimum distance of 50 cm from the edge of the stand. Exhibition stands rented from the Organiser must be handled with care. In particular, nailing, drilling and gluing is prohibited on all surfaces. The painted walls may be wallpapered, with the requirement that the wallpaper has to be removed immediately after the event by the exhibitor. If the wallpapers are not removed, this work will be carried out by the Organiser at the expense of the Exhibitor. In case of damage, the Exhibitor is obliged to reimburse the corresponding new price. During the opening hours of the event, the Exhibitor must permanently staff his stand area with sufficient personnel and clearly mark it with his name and address. The times for assembly and dismantling announced on the fair website shall be precisely adhered to. Exceeding these times is only permitted with the written approval of the Organiser and against payment of the fees stated on the fair website for the extension of these times. In case these times are exceeded without permission, the Exhibitor shall be obliged to pay the additional fees as minimum compensation, whereby the Organiser reserves the right to assert further claims for damages. Stand assembly must begin at latest by 12 noon one day before the beginning of the fair. If the rented area has not been used by this time or no notification has been given by the Exhibitor, the Organiser is entitled to assign the allocated stand space to a third party without further notice or to charge cancellation fees to the Exhibitor. The assembly work must be completed by at the latest 6 pm of the final assembly day. In the event of an infringement of the assembly and dismantling times, claims of any kind against the Organiser shall be excluded. In the event of infringement of the dismantling time, the Organiser shall be authorized to undertake the clearing of the stand and its storage at the cost and risk of the Exhibitor. After dismantling, the original condition of the space is to be restored. Damages caused by improper handling of the stand areas, superstructures and equipment shall be reimbursed to the Organiser by the Exhibitor. During the set-up and dismantling times, every Exhibitor has an increased duty to care for the safety of his goods. Valuable and easily movable exhibits must be removed from the exhibition stand outside opening hours (especially at night) and stored by the Exhibitor at his own risk.

13. Technical Stand Equipment

Electricity, water and other technical connections are possible against payment for connection and usage fees. Installations of utility services may only be carried out by partner companies of the Organiser. All equipment, systems and installations of the Exhibitor must comply with the relevant standards and the regulations and requirements of event law.

14. Exhibition of Machines

Machines that are being exhibited must have a CE stamp of approval and comply with the MSV ordinance on machine safety. In the event that machines, safety components, or parts thereof do not comply with the MSV, this must be clearly indicated by a visible sign.

15. Liability

The Exhibitor is liable for damages caused to persons or property by himself, his employees, agents or exhibition objects and equipment and is obliged to indemnify and hold the Organiser harmless against any claims by third parties in this respect. The Organiser assumes no liability for theft, loss or damage of the exhibited goods, equipment and vehicles of the Exhibitor. Apart from personal injury, the Organiser's liability for damage to the Exhibitor, of whatever nature and on whatever legal grounds, incurred by the Exhibitor, its employees or third parties in connection with the preparation, realisation or execution of an event, shall be limited to damage for which the Exhibitor can prove that the Organiser or its vicarious agents have acted with intent or gross negligence on the part of the Organiser. Any liability of the Organiser for indirect damage, consequential damage, pure financial loss or loss of profit is generally excluded. The liability of the Organiser for damage suffered by the Exhibitor – on whatever legal grounds – is generally limited to a maximum total amount equal to the contractual remuneration. The Exhibitor is obliged to notify the Organiser in writing of any claims immediately, but at the latest within 14 days of becoming aware of them, failing which they shall be deemed forfeited. Claims for damages by the Exhibitor must be asserted in court within 6 months of the event causing the damage at the latest. Further warranty and liability claims of the Exhibitor not mentioned here, for whatever legal reason, are – insofar as legally permissible – excluded.

16. Safety

In the case of an exhibition of weapons, the Exhibitor is obliged to ensure that no unauthorised access or theft of weapons or weapon parts is possible by means of sufficient security measures such as, in particular, locked showcases and theft-proof security by means of steel cables or other suitable fastenings. Outside the exhibition hours, the Exhibitor must either remove the weapons or lock them in a theft-proof manner (e.g. weapons safe) or arrange for separate guarding of his exhibition area at his own expense. Firearms may generally only be exhibited in a non-usable condition (e.g. removal or shortening of the firing pin, sealed barrel, etc.). In addition, the Exhibitor is obliged to strictly comply with all relevant legal provisions concerning the safekeeping of weapons. Sold weapons may not be handed over directly to the buyer. Live ammunition, prohibited weapons or war material may not be exhibited, sold or passed on. Any shooting ranges require the prior written permission of the Organiser and the responsible authorities. Any target representations must relate to hunting (e.g. ring targets, animal targets) and must not depict humans or human-like beings. In the event of non-compliance with these regulations, the Organiser is entitled, at the Exhibitor's expense, to take safety measures or to close the exhibition stand. The Exhibitor shall indemnify and hold the Organiser harmless from and against any claims by third parties arising from any violation of the safety regulations laid down herein or any statutory provisions.

17. Fair Insurance

Unless otherwise agreed, the object of performance does not include insurance for the Exhibitor's objects and equipment or the exhibition stand. If the Exhibitor takes out an appropriate insurance policy with the Organiser or an insurance company, the conditions agreed in writing on the occasion of the conclusion of the insurance policy shall apply.

18. Fair Catalogue & Advertising Material of the Organizer

Every Exhibitor (including any co-exhibitors) is obliged to register in the online exhibition catalogue. The minimum entries according to the catalogue form shall be made at the Exhibitor's expense, even if the Exhibitor has not expressly placed an order. The Exhibitor is responsible for ensuring that his company profile, his product groups and the fair participants are correctly and completely stated in the online exhibitor catalogue. The Organiser shall not be liable for incorrect entries or advertisements in the online exhibition catalogue or other printed materials (misprints, formal errors, incorrect classification, non-entry, etc.). If required, the Organiser shall provide the Exhibitor with advertising material at the conditions and prices stated on the fair website. This gives the Exhibitor the opportunity to draw the attention of his customers to the event and to invite them to the event (invitation cards, vouchers).

19. Exhibitor's Advertising at the Venue

Printed forms and advertising material may only be distributed within the allocated stand areas. Advertising measures for companies other than those of the Exhibitor require the written consent of the Organiser. Advertising and marketing activities outside the stand area, in particular on the parking lots, as well as the performance of surveys are only permitted to the Exhibitor by a separate agreement and for a separate fee. In the event of infringements of competition law, the Organiser shall be entitled to close the Exhibitor's stand, whereby all claims of the Exhibitor in this respect shall be excluded. In the event of infringements of competition law, the Organiser shall be entitled to close the Exhibitor's stand, whereby all claims of the Exhibitor in this respect shall be excluded.

20. Special Events & Demonstrations

All types of special events and demonstrations that go beyond the usual presentation of the goods require the written consent of the Organiser. The Organiser is entitled to restrict or prohibit demonstrations despite prior approval that cause noise, dirt, dust, exhaust fumes and similar or that impair the proper course of events in any other disturbing manner. Acoustic or audio-visual demonstrations at the fair stand shall be designed in such a way that any sound does not exceed a level of 40 dB. In the event of non-compliance, the Organiser shall be entitled to close the Exhibitor's stand, whereby any (compensation) claims by the Exhibitor in this respect shall be excluded. Unless otherwise stated on the fair website, the Exhibitor is obliged to make any necessary registrations with AKM on his own responsibility. The Exhibitor is not permitted to carry out gambling.

21. Filming and Photography

In the case of filming and photography and the subsequent use of image recordings, the Organiser is obliged to comply with all data protection and personal rights obligations. The Exhibitor is not permitted to make or have produced films, photographs, drawings or other illustrations of exhibits and goods exhibited by other exhibitors.

22. Cleaning

The Organiser shall ensure that the area and corridors in the halls are cleaned. The Exhibitor shall be responsible for cleaning the stand area and disposing of waste in the designated containers. The Exhibitor shall be charged the costs of any substitute performance that may be necessary. At the Exhibitor's request and expense, cleaning partners approved by the Organiser may clean the stand. The disposal of hazardous waste must be arranged for by the Exhibitor himself.

23. Transport and Parking

Driving in the exhibition halls with motor vehicles of whatever kind is generally prohibited. For special transports, a written approval must be obtained from the Organiser in good time. From the end of the construction time, all vehicles must only be parked in the designated areas; especially entrances, driveways, fire brigade zones must be kept free at all times. During the event, trucks over 3.5 tons may not be parked in the parking lots. The Organiser can have illegally parked vehicles removed at the expense of the vehicle owner. The Organiser shall not accept any consignments destined for the Exhibitor and shall not be liable for any loss or incorrect or late delivery. If necessary, the fair forwarding agent shall store exhibition and packaging goods at the expense and risk of the Exhibitor.

24. Stand Security

During the fairs (including construction and dismantling times), a general hall guarding (external guarding of the exhibition halls, guarding of the fair entrances and patrolling of guards in the halls), is carried out by the Organiser. Additional separate stand guards must be ordered by the Exhibitor from the Organiser or its partner companies and will be charged additionally. Any performance of stand guarding by thirdparty guarding companies commissioned by the Exhibitor shall require the prior written consent of the Organiser. Overnight stays in the halls and outdoor areas are generally prohibited.

25. Right of Lien

In order to secure outstanding claims, the Organiser is entitled to a right of lien to the Exhibitor's exhibition items, exhibition stand and equipment. No legal proceedings shall be required to exercise this lien. The Organiser may remove the objects from the stand area and store them at the Exhibitor's expense and risk. The Organiser is entitled to sell these items by private sale and to set off the proceeds against the outstanding claims.

26. Violation of the Fair Terms & Conditions, Violations of the Law

The Exhibitor shall strictly observe the Fair Terms & Conditions and the relevant statutory provisions, in particular tax regulations, such as regulations concerning cash registers, fire protection and event regulations, the house rules and technical guidelines of the venue and other conditions stated on the fair website. The instructions of the Organiser and its agents shall be obeyed by the Exhibitor, its personnel and its agents. This also applies in particular to the parking and traffic areas belonging to the exhibition grounds. Non-compliance with these regulations and orders or other contractual agreements shall entitle the Organiser to close the allocated exhibition stand without further warning at the expense of the Exhibitor or to vacate it without initiating legal proceedings.

27. Data Protection (Declaration of Consent according to the Data Protection and Telecommunications Act)

The processing of personal data by the Organiser takes place in accordance with the applicable data protection regulations. For details on the processing of your data, in particular for the specific processing purposes and legal bases, please refer to the privacy policy of Austrian Exhibition Experts, the privacy policy for exhibitors and the privacy policy of the expo network, which are available at the fair website. If the Exhibitor notifies the Organiser of personal data of third parties (in particular data of representatives, contact persons, agents or other employees of his company) within the scope of the registration or in the course of the contract, he is obliged to inform the persons concerned without delay and to provide them with the privacy policy of the Organiser. The Exhibitor is liable for any disadvantages incurred by the Organiser in breach of this obligation.

Consent to data processing and according to § 107 TKG (telecommunications act) to receive email newsletters and be contacted by phone

You give your explicit consent to be included in the expo network and agree to the processing your personal data described in clause 5.1. of the privacy policy of the expo network for the purpose of operating the expo network and providing the services offered through this platform. You expressly consent to Austrian Exhibition experts GmbH to providing you with information from time to time, advertising and surveys on own offers, events and services, as well as information on products or services of other companies with reference to fairs or similar events ("Email newsletter") or contact you by phone to conduct surveys on their own events and services. This consent can be revoked at any time by email to office@expo-experts.at.

28. Written Form

There are no oral additional agreements. Unless otherwise agreed, amendments, supplements and additions to these Fair Terms & Conditions as well as other contractual elements must be made in writing. The Exhibitor may not derive any rights whatsoever from previous events or contracts.

29. General Provisions, Jurisdiction

Austrian law applies exclusively, with the exception of the conflict of laws rules. The place of jurisdiction is the competent court at the Organiser's place of business. Should any of the provisions of this contract be or become null and void due to a violation of mandatory law, this shall not affect the validity of the remaining contractual provisions. The parties shall replace the invalid provision with a provision that most closely corresponds to the purpose of the original provision. The Organiser's offer and any additional agreements between the parties, the house rules and the technical guidelines of the venue, the Exhibitor Terms & Conditions, the safety regulations, assembly and dismantling conditions as well as other conditions stated on the fair website and any additional order forms (e.g. press service, exhibitor passes, advertising material, seminars and lectures) shall form an integral part of the contract.

PRODUCT GROUP LIST

Please enter the relevant numbers in the dedicated section of the registration form

100 EDUCATION, ADULT EDUCATION, PEDAGOGY

- 101 animation
- 102 education/training
- 103 education and training institutions, training providers
- 104 part-time education and training
- 105 education systems, information systems
- 106 blended learning
- 107 coaching
- 108 distance learning
- 109 e-learning
- 110 adult education
- 111 further education
- 112 montessori method
- 113 tutoring
- 114 religious education
- 115 safety education
- 116 special education, curative education
- 117 language support
- 118 language course provider
- 119 stress management
- 120 dance education
- 121 team development and team training
- 122 theatre pedagogy
- 123 training and advice
- 124 accident prevention
- 125 supplementary training programs

200 FURNITURES AND EQUIPMENT

- 201 adaptation and rehabilitation of existing facilities
- 202 equipment
- 203 outdoor sporting facilities
- 204 kits, parts, tool boxes
- 205 facilities for people with disabilities
- 206 consulting / planning of buildings
- 207 library -equipment, -supplies, -furniture
- 208 office furniture
- 209 office equipment
- 210 office organization
- 211 catering and catering area
- 212 demonstrations and experimental devices
- 213 IT/computer furniture
- 214 furnishings
- 215 specialist room facilities
- 216 flipcharts, pin boards, blackboard drawing tools
- 217 fitness facilities and fitness equipment
- 218 flexible class
- 219 wardrobes, -equipment
- 220 health chairs, health tables
- 221 sticky boards and accessories, magnetic boards
- 222 infodisplay
- 223 interactive classrooms
- 224 kindergarten equipment and furniture
- 225 copy and multifunctional systems
- 226 kitchen
- 227 laboratory equipment, -facilities, -furniture, -work stations
- 228 laboratory and analytical equipment
- 229 noise protection for educational establishments
- 230 LED-walls
- 231 guidance systems, signages, overview boards
- 232 lighting engineering

- 233 air filter
- 234 magnetic boards
- 235 microscopes, -accessories
- 236 furniture
- 237 multimedia-peripherals
- 238 music room
- 239 sewing machines
- 240 object equipment
- 241 shelving, shelving systems
- 242 cleaning, major cleaning
- 243 sanitary sector
- 244 cabinet systems
- 245 school equipment, fixtures and facilities
- 246 school kitchen
- 247 blackboards, -accessories
- 248 school bags and satchels, briefcase
- 249 seminar room design, fixtures and fittings
- 250 equipment for playgrounds and amenities, surfaces and outdoor areas
- 251 sports facilities, special sports facilities
- 252 fixtures and fittings for language laboratories, language learning systems
- 253 snoezelen rooms
- 254 timetable
- 255 boards and accessories
- 256 calculator
- 257 gymnastics and multi-purpose rooms
- 258 work room equipment and fittings
- 259 workshop equipment
- 260 workshops for social studies and science
- 261 machine tools

300 FITNESS, SPORT AND HEALTHY EATING

- 301 organic cooking
- 302 furnishing for the catering and food service area
- 303 nutrition
- 304 eating/food service in kindergartens
- 305 eating/food service in schools
- 306 fitness facilities and equipment
- 307 healthy nutrition
- 308 healthy snack
- 309 healthy supplemental nutrition
- 310 exercise balls, large seat balls
- 311 home sports equipment
- 312 juggling goods
- 313 special sports facilities
- 314 play equipments
- 315 playgrounds, surfaces and outdoor areas
- 316 sports goods
- 317 sports photography
- 318 sports hall construction, fixtures and facilities
- 319 sports medical equipment
- 320 sportswear
- 321 sport and leisure activities
- 322 therapy aids and rehabilitation aids
- 323 gymnastic and sporting equipment
- 324 teaching material for physical education teachers
- 325 food service and catering

PRODUCT GROUP LIST

Please enter the relevant numbers in the dedicated section of the registration form

400 INSTITUTIONS, ORGANIZATIONS, ASSOCIATIONS, AUTHORITIES AND INDUSTRY

- 401 further education and training, extra occupational
- 402 authorities
- 403 consultation / information
- 404 vocational academy
- 405 vocational school
- 406 education initiatives
- 407 education centres
- 408 university of applied sciences
- 409 professional school
- 410 research and science
- 411 photography
- 412 all day schooling
- 413 union
- 414 high school
- 415 after-school care center
- 416 institutions
- 417 kindergartens and day nurseries
- 418 college
- 419 museum
- 420 new middle school
- 421 afternoon child care and educational services
- 422 public administration
- 423 organizations
- 424 schools
- 425 school for people with mental disabilities
- 426 accident prevention
- 427 accident insurance
- 428 university
- 429 authorities
- 430 club
- 431 primary schools
- 432 industry, economic enterprises

500 IT

- 501 audio devices and audio equipment
- 502 audiovisual media
- 503 beamer, data projectors and video projectors
- 504 blended learning
- 505 image-, slide-, projection screens and -surfaces
- 506 computers, computer systems and peripherals
- 507 computer network management
- 508 computer systems, hardware
- 509 computer technology
- 510 data processing, data systems
- 511 edutainment and infotainment software
- 512 computer supported lesson models
- 513 e-learning
- 514 hardware
- 515 interactive writing boards
- 516 interactive schooling facilities
- 517 Internet
- 518 photocopiers and multifunctional systems
- 519 loading trolleys, cases
- 520 teaching and learning software
- 521 media didactics

- 522 media education
- 523 presentation materials, presentation equipment
- 524 monitor
- 525 multimedia
- 526 multimedia educational games
- 527 multimedia peripherals
- 528 multimedia technology and presentation technology
- 529 multimedia board systems, multimedia accessories
- 530 networks
- 531 notebook, tablet
- 532 touchdisplay
- 533 online learning opportunities
- 534 IT security software
- 535 presentation systems, -technology
- 536 projectors
- 537 cleaning equipment and maintenance equipment
- 538 standard software
- 539 software
- 540 event technology
- 541 amplifying speakers, sound systems
- 542 management software for support and facilities
- 543 video conference
- 544 visualisers
- 545 visual, auditory and audiovisual media
- 546 whiteboard

600 KINDERGARTEN SUPPLIES

- 601 craft materials, painting materials and work materials
- 602 CD
- 603 puppet theatre
- 604 photography
- 605 early childhood music education
- 606 glove puppets and hand-operated puppets
- 607 wooden toys and games
- 608 children books and picture books
- 609 kindergarten equipment, fixtures and fittings
- 610 kindergarten pedagogy
- 611 children's travel
- 612 paints
- 613 montessori pedagogy materials
- 614 montessori pedagogy
- 615 music
- 616 toys
- 617 children's theatre and dance (class)
- 618 safety education
- 619 snoezelen rooms
- 620 play equipments
- 621 game pedagogy
- 622 drawing instruments
- 623 magazines, newspapers

700 MEDIA

- 701 online
- 702 print
- 703 radio
- 704 tv

PRODUCT GROUP LIST

Please enter the relevant numbers in the dedicated section of the registration form

800 MUSIC NEEDS

801 acoustics
802 audio and video
803 early childhood music education
804 instruments
805 sound instruments
806 music
807 music instruments
808 music education
809 sheet music and music supplies
810 staves and score boards
811 rhythm
812 event technology

900 TRAVEL, ACCOMMODATION, EVENTS

901 educational trips, school trips, courses
902 excursions
903 youth homes, youth hostels, youth camps
904 youth travel services
905 children travel
906 class trips
907 museums, culture
908 project weeks
909 travel offers and packages
910 school trips
911 school events
912 language breaks, language courses
913 meeting and seminar hotels
914 conference venues
915 event organization

1000 PUBLICATIONS, TEACHING AND LEARNING AIDS, CONSUMABLES

1001 filing systems
1002 work books, booklets, folders, aids
1003 archive, file and registration systems
1004 audio and sound engineering
1005 storage and filing systems
1006 hobby, painting and crafts materials
1007 kits, parts, tool boxes
1008 picture books
1009 binding and lamination systems
1010 books
1011 libraries, library materials
1012 didactic games
1013 distance learning/home schooling
1014 edutainment and infotainment software
1015 specialist books, literature and journals
1016 photography, film creation
1017 globes
1018 handicraft and creative materials
1019 curative education, teaching and learning aids
1020 individualized learning
1021 integration
1022 childrens and adolescents books
1023 childrens and adolescents magazines
1024 templates
1025 maps and wall charts
1026 dyslexia promotion
1027 vocational guidance - teaching and learning resources and materials, teaching aids

1028 art education - teaching and learning resources and materials, teaching aids
1029 biology - teaching and learning resources and materials, teaching aids
1030 chemistry - teaching and learning resources and materials, teaching aids
1031 german - teaching and learning resources and materials, teaching aids
1032 ethics - teaching and learning resources and materials, teaching aids
1033 geography - teaching and learning resources and materials, teaching aids
1034 history, social studies, political education - teaching and learning resources and materials, teaching aids
1035 computer science - teaching and learning resources and materials, teaching aids
1036 physics - teaching and learning resources and materials, teaching aids
1037 psychology and philosophy - teaching and learning resources and materials, teaching aids
1038 mathematics - teaching and learning resources and materials, teaching aids
1039 music education - teaching and learning resources and materials, teaching aids
1040 religion - teaching and learning resources and materials, teaching aids
1041 sport - teaching and learning resources and materials, teaching aids
1042 foreign language - teaching and learning resources and materials, teaching aids
1043 textile works - teaching and learning resources and materials, teaching aids
1044 technical works - teaching and learning resources and materials, teaching aids
1045 pre-academic paper - teaching and learning resources and materials, teaching aids
1046 teaching and learning resources and materials, teaching aids
1047 teaching and learning games
1048 learning aids
1049 flashcards
1050 learning programs
1051 learning systems
1052 reading books, - material
1053 magnets, magnetic transparencies, magnetic boards
1054 microscopes, accessories
1055 montessori method materials
1056 motivation materials
1057 motif stamp
1058 extra-curricular lessons
1059 reference book
1060 online-learning opportunities
1061 pedagogical literature
1062 non-fiction books
1063 writing goods and stationery
1064 school items
1065 schoolbooks
1066 seminars offer
1067 game pedagogy
1068 language support
1069 software
1070 devices for appointments and planning
1071 therapeutical and rehabilitational aids
1072 therapeutic aids
1073 posters, maps, wall pictures
1074 environmental education
1075 publications
1076 drawing equipment and utensils
1077 magazines, newspapers

1100 OTHER

1101 Other

READY MADE STAND OPTIONS

Order until latest September 11th, 2023 via e-mail to interpaedagogica@expo-experts.at

EASY IP

___ sqm Ready made stand
á EUR 89,00 / sqm



Equipment:

Walls white foiled (H = 250 cm), frame brace
3 KW power supply incl. power consumption
1 triple socket
Carpet tiles dark grey (or choose colour)

FIRST IP

___ sqm Ready made stand
á EUR 125,00 / sqm



Equipment:

Walls white foiled (H = 250 cm), frame brace
3 KW power supply incl. power consumption, 1 spotlight 100W per 4 sqm
1 triple socket
Carpet tiles dark grey (or choose colour)
1 lockable booth with shelf and wall coat hooks
1 lettering fascia per open stand side
1 table 80 x 80 + 3 chairs, 1 rm shelves per 4 sqm, 80°, angular

BUSINESS IP

___ sqm Ready made stand
á EUR 172,00 / sqm



Equipment:

Walls white foiled (H = 250 cm), frame brace
3 KW power supply incl. power consumption, 1 spotlight 100W per 4 sqm
1 triple socket
Carpet tiles dark grey (or choose colour)
1 lockable booth with shelf and wall coat hooks
1 info desk, frame brace, lettering fascia light-grey
1 lettering fascia per open stand side
1 table 80 x 80 + 4 chairs, 1 rm shelves per 4 sqm, 80°, angular

VARIO FIRST

___ sqm Ready made stand
á EUR 249,00 / sqm



Equipment:

Walls: Vario Wall Fabric***
Booth: Vario Room 1 Fabric**
Carpet tiles grey
Vario Bar Basic + 1 bar stool Capri white
1 bar table Lifestyle + 4 bar stools Capri white
Logo boards on pillars
1 LED extension arm spot 50W per rm wall
3 KW power supply incl. power consumption

NEW

** Vario Room 1 Fabric: HxWxD = 2500 x 2020 x 1030mm; aluminum substructure and 3-sided opaque flex fabric with digital print (print-ready data to be provided by the customer), 1x lockable door, 1x wall shelf incl. 4 pieces of white insert plates (HxWxD = 1980 x 990 x 495mm), 1x white work surface (HxWxD = 880 x 990 x 495mm), 1x white compartment - max. load capacity 5kg (WxD = 990 x 300mm), 1x wall-mounted clothes hook 3-piece silver, 1x 18L black waste bin, 1x LED floodlight Solas above lockable door (50W / 230V / 4000K) in silver, 1x 3-way power distributor with a 3m cable length

*** Vario Wall Fabric: HxWxD = 2500 x 990 x 308mm; aluminum substructure and 3-sided opaque flex fabric with digital print (print-ready data to be provided by the customer), 1x LED floodlight Solas (50W / 230V / 4000K) in silver

Stand labeling First IP & Business IP:

- Stand lettering text
(Colour black, 20 letters max, please write desired text here)

- Stand lettering with logo (surcharge EUR 60,80)
Please send us your logo in high quality (300 dpi, eps / pdf / jpg).
For orders within 14 day prior to the start of the fair a manipulation
surcharge of 25% will be charged!

Carpet tiles Easy IP, First IP und Business IP:

included in the price, please select colour

- black darkgrey dark red

Roll carpet for all stand types

surcharge EUR 7,30 / sqm

- azure blue light green dark blue dark green bright red

VAT number	Company name
	Address
	Zip code / city
	Contact person
Phone	e-mail

City, date

Company stamp, signature or e-signature

All prices quoted are net prices plus VAT at the statutory rate.
General terms of business from Standout GmbH (www.standout.eu) are to be applied.

ORDER FORM ADDITIONAL SERVICES

Order until latest October 7th, 2024 via e-mail to interpaedagogica@expo-experts.at

EXHIBITOR PASSES AND PARKING TICKETS

_____ pcs.	Exhibitor passes Exhibitor passes are valid throughout the move-in and move-out periods and the event itself. During the trade fair, you and your stand personnel can use it up to 1 hour before and after the opening times. A quota of exhibitor passes is included in the place rental: 3 passes up to 19 sqm, 4 passes from 20 sqm and one additional pass for every further 10 sqm.	EUR 16,00
_____ pcs.	Park tickets for the parking garage Each exhibitor receives one parking access ticket free of charge, which is valid throughout the move-in and move-out periods and the event itself. Please order additional 1-day-parking access tickets with this form. You can pick up the pre-ordered parking access tickets at the information desk in the mall from the first day of assembly.	EUR 43,00

ELECTRICITY PACKAGES including connection, triple socket, consumption

Exhibitors must order one of the following wiring packages (prices inclusive of power consumed).
Prices include ready-to-use mains, switch and fuse box (as per OVE regulations) as well as a socket, earthing and certificate.

_____ pcs	Electricity package up to 1 kW, 1-phasis 230V	EUR 156,00
_____ pcs	Electricity package up to 3 kW, 1-phasis 230V	EUR 208,00
_____ pcs	Electricity package up to 6 kW, 3x 1-phasis 230V	EUR 427,00
_____ pcs	Electricity package up to 10 kw, 3-phasis 400 V, CEE- 5*16 Ampere	EUR 537,00
_____ pcs	Electricity package up to 10 kW incl. fair meter, 3-phasis 400 V	EUR 602,00
_____ pcs	Electricity package up to 20 kw, 3-phasis 400 V, CEE- 5*63 Ampere	EUR 913,00
_____ pcs	Electricity package up to 20 kW incl. fair meter, 3-phasis 400 V	EUR 983,00
_____ pcs	Electricity package up to 40 kw, 3-phasis 400 V, CEE- 5*63 Ampere	EUR 1.667,00
_____ pcs	Electricity package up to 40 kW incl. fair meter, 3-phasis 400 V	EUR 1.770,00
<input type="checkbox"/>	Continous power supply (only in combination with a power pack). You require a seperate continous power supply connection for refrigerators, cold display cabinets, etc., as the stand power supply is otherwise discontinued 1 hour after the end of the event day for safety reasons,	EUR 179,00
<input type="checkbox"/>	Triple earthing contact socket 230 V	EUR 36,00
<input type="checkbox"/>	Earthing (potential equalisation) acc. to MA 36 (included in package)	EUR 54,00

WATER SUPPLY

_____ pcs	Installation of water inlet and outlet per connection (main connection)	EUR 216,00
_____ pcs	Installation of water inlet and outlet per connection (main connection already installed)	EUR 83,00
<input type="checkbox"/>	Additional to the water connection charges water consumption will be charged at a flat rate per connection	EUR 11,00

STAND CLEANING & WASTE DISPOSAL

_____ sqm	Stand cleaning (flat rate for the whole event duration per sqm)	EUR 3,60
_____ pcs	Bulky waste / mixed waste 1.100 l / 1 m³: Professional disposal of non-sorted chipboards, metal and wood offcuts, plastics, etc	EUR 108,00
_____ pcs	Residual waste container 1.100 l / 1 m³: Container to be filled by the user	EUR 70,00

VAT number	Company name
	Address
	Zip code / city
	Contact person
Phone	E-mail

Prices per unit for the whole duration of the event excluding taxes and fees, which are legally in force at the time of the event. The general trade fair conditions on www.interpaedagogica.at are acknowledged with the signature of the client.

City, date

Company stamp, signature or e-signature

ORDER FORM ADVERTISING

PRINT ADVERTISING

1. ADMISSION TICKET VOUCHERS

This voucher* enables you to invite your customers to enjoy a free visit to the fair. At the end of the event you will only be invoiced for the vouchers actually redeemed at a price of EUR 5,50 (net).

*The vouchers that are handed in remain with the organiser and are not handed over to the exhibitors as a basic principal. Any notes of the exhibitor on the vouchers, such as numerations or other markings cannot be taken into consideration within the scope of voucher manipulation. Subsequent evaluation of such notations made by exhibitors is not possible.

_____ **pcs. printed admission ticket vouchers**
(Order deadline July 1st 2023. Afterwards only TAN codes can be ordered.)

_____ **pcs. online distribution admission ticket vouchers (TAN Code)**

2. INVITATION

Let your customers know you're exhibiting at the Interpädagogica and invite them to a visit to your stand with the included ticket. The invitation cards contain important information about the event.

Format C5/6, 4C

_____ **pcs. invitation folders without the company's name printed on (free of charge)**

_____ **pcs. invitation folders with the company's name and logo printed on (min. 500 pcs, € 90.00 excl. VAT)**

Order deadline: July 1st, 2024

ONLINE ADVERTISING

Online promotion	device	position	image	text	go live	price excl. VAT
<input type="checkbox"/> COMBINATION OF IMAGE & TEXT	Website	exhibitor highlight	370x245px jpg, png	400-500 characters + link	online from Oct. 17th, 2024 until December 16th, 2024	EUR 300,00
<input type="checkbox"/> NEWSLETTER BANNER	E-Mail	Newsletter	700x100px jpg, png	Link	onetime	EUR 370,00
<input type="checkbox"/> NEWSLETTER POST	E-Mail	Newsletter	370x245px jpg, png	400-500 characters + link	onetime	EUR 430,00
<input type="checkbox"/> FACEBOOK POST	Facebook	Facebook post	1200x630px jpg, png	Link	onetime	EUR 250,00
<input type="checkbox"/> ONLINE SUPERKOMBI combination of pictures and text + newsletter contribution + facebook post	Congratulations! Save € 170.00 off listing price!					EUR 810,00

ADVERTISING AT / DURING THE EXHIBITION

<input type="checkbox"/> Setup permit SMALL	e.g. for roll-up, beach flag or A1 poster display, in front of the entrances to Hall C, in the mall	EUR 240,00
<input type="checkbox"/> Setup permit MEDIUM	e.g. for an inflatable advertising medium up to 6 m ³ , in front of the entrances to Hall C, in the mall	EUR 425,00
<input type="checkbox"/> Setup permit LARGE	e.g. for branded company vehicles, in the mall or in the foyer D	EUR 645,00
<input type="checkbox"/> Logo in hall plan	Company logo and location information in the hall plan (showcases and orientation flyers)	EUR 230,00
<input type="checkbox"/> Company flag	up to 130x800 cm, in front of Foyer D, excluding flag	EUR 395,00
<input type="checkbox"/> Distribution permit	for advertising materials and giveaways, in Hall C, excluding staff	EUR 485,00

VAT number	Company name
Address	
Zip code / city	
Contact person	
Phone	E-mail

Prices per unit excluding taxes and fees. The general exhibition terms and conditions of business on www.interpaedagogica.at shall be acknowledged and accepted by the signature of the client.

City, date

Company stamp, signature or e-signature

ORDER FORM TICKET PACKAGES

You know

- you need more exhibitor passes
- you travel with more than just one car, and
- you wish to invite your clients to the exhibition - for free?

Book our new ticket packages and save money!



	ECONOMY Limited to 50 packages per exhibition	BUSINESS Limited to 20 packages per exhibition
EXHIBITOR PASSES Each member of staff that works at your stand during the fair needs to carry an exhibitor pass.	5	10
ADMISSION TICKET VOUCHER This voucher enables your clients to visit the fair free of charge (no invoicing to your accounts).	5	10
PARKING TICKETS	1	5
DISCOUNT WHEN BOOKING OUR ONLINE PROMOTION Find details on the preview pages	25%	50%
PRICE	EUR 230,00	EUR 540,00
Please tick to order	<input type="checkbox"/>	<input type="checkbox"/>

VAT number	Company name
Address	
Zip code / city	
Contact person	
Phone	E-mail

Prices per unit excluding taxes and fees. The general exhibition terms and conditions of business on www.interpaedagogica.at shall be acknowledged and accepted by the signature of the client.

City, date

Company stamp, signature or e-signature

YOUR EXHIBITION TEAM

Advice & additional information:



Mag.a Siegrid Fellner-Göschl

T: +43 934 60 34 - 220
E: interpaedagogica@expo-experts.at



Anna Sperl, MA

E: interpaedagogica@expo-experts.at

TRADE FAIR INSURANCE

Your time at a trade fair should be successful and safe
The following insurance package is designed to cover you and your trade exhibits.

I. Insurance of Exhibits

Where is the policy valid?

Cover is provided during the trade fair organized by Austrian Exhibition Experts GmbH, on journeys to and from the fair from anywhere in Europe.

Which damages are covered?

During transport: AOETB 2011 – „full coverage“

During the show:

- Fire (fire, lightning strikes, explosions)
- Theft, robbery and damage caused by mains water
- Breakage, bends, dents, damage
- Accidents involving the means of transport and natural catastrophes according to the basic conditions.

Which objects are covered?

Exhibits, the exhibition stand/kiosk/booth and associated equipment, personal implements.

What is not covered?

Valuables such as genuine furs, precious metals, jewelry, clocks, valuables, stamps, antiques, real carpets, art, as well as food and plants. Exhibited goods must be supervised during visiting hours and secured suitably outside of visiting hours to avoid unauthorised access. Small objects such as laptops, digital cameras, projectors and so on must be kept in lockable display cases or lockable containers. Damage occurring to insured objects during their assembly, mounting, removal and dismantling. Damage caused while switching on and demonstrating. Damage to insured objects occurring during unpacking and packing up at the beginning and end of the event.

When is an 'excess' fee payable?

Excess shall only be charged in cases of theft, robbery, breakage, bending, denting and deformation. The excess fee shall be € 250.00 per case of damage.

What incidents must be reported to the police?

In cases of theft or fire damage the report must be made immediately on identification of the damage..

How high is the insurance cover?

The insured sum is stipulated as 'First risk'. In the eventuality of a claim the compensation paid can be as much as the insured sum in the policy. Complaints resulting from under insurance cover will not be entertained. However, the selected sum insured should correspond to the actual value.

II. Trade fair - Accident Cover

Where is the policy valid?

Cover is provided for trade fair centre and grounds during the fair itself, during the period of construction and dismantling of the stand.

Who is covered?

The exhibitor and associated personnel employed for the trade fair.

What risks are covered?

Permanent and long-term disability following an accident.

How high is the insurance cover??

Cover is provided up to € 72,500.00 per person. There is a maximum cover of € 145,000.00 for all persons present at the stand.

How do I take out the insurance?

How is the transaction finalized?

Tick the insurance sum you require for your stand on this insurance registration form. Date it, sign it and return it to Austrian Exhibition Experts.

How do I pay the premium?

Together with the registration fee and stand rental respectively after invoicing. Please note, insurance coverage takes effect after payment has been made in full.

Who is the insurance company?

Wiener Städtische Allgemeine Versicherung AG.

Which insurance conditions are in effect? (*)

AOETB 2011 ('full cover' version) and the specific clause for the insurance of articles at trade fairs and exhibitions (1995). General accident insurance conditions for accident cover (AUVB 1995).

Please note, in variance to the stipulations of the Insurance Contract Law (VersVG), in the relation between insured parties and Austrian Exhibition Experts GmbH insured parties are obliged to address all claims resulting from this contract directly to the insurance company.

What options are available?

Insurance coverage shall become valid once you have ticked the required option!	Insured sum for exhibits	Premium per exhibitor incl. insurance tax	Insurance coverage shall become valid once you have ticked the required option!	Insured sum for exhibits	Premium per exhibitor incl. insurance tax
<input type="checkbox"/> Policy A	EUR 20.000,-	EUR 81,00	<input type="checkbox"/> Policy C	EUR 80.000,-	EUR 211,00
<input type="checkbox"/> Policy B	EUR 40.000,-	EUR 131,00	<input type="checkbox"/> Policy D	EUR 160.000,-	EUR 331,00

Contact person

Company name

City, date

Company stamp, signature or e-signature